

**St Peter's Catholic Primary School
PFA
ANNUAL GENERAL MEETING**

Minutes of Meeting Date 20.10.2020

PRESENT	APOLOGIES	ABSENT
Carol Baron Ria Whitehead Debbie O'Kane Alex Evans Zarah Famy Christine Crowley Ali Sparey Sbongile Chisangowerota	Sarah Green Claire Le-Bon Francis Chrissy Toyé Chris Forrest Kylie Cardazo Katie Johnson	

AGENDA
<ol style="list-style-type: none"> 1. Apologies 2. Chair's Report 3. Treasurer's Report 4. Constitution Amendment 5. AOB 6. Date and Time of next meeting

ITEM	
1	<p>Chairs Report</p> <p>Please see the Chair's Report.</p>
2.	<p>Treasurer's Report</p> <p>Please see Treasurer's Report.</p>
3.	<p>Constitution Proposed Change</p> <p>CB proposed that due to the current situation with the COVID-19 pandemic and not having a successor within the parent community that the current Constitution be amended with a clause to say that a post holder could be a parent of previous children in the school. All Committee members agreed with this amendment.</p>

	<p>ACTIONS: DO to amend Constitution</p>
4.	<p>Nominations for Committee Officer</p> <p>President: Carol Baron Chair: Ria Whitehead – Proposed CB, seconded AS Vice Chair: No nominations Secretary: Debbie O’Kane – Proposed AE, seconded AS Treasurer: Christine Crowley – Proposed RW, seconded ZF Staff Members: Ali Sparey and Alex Evans – Proposed CB, seconded DO Parent Representatives: Zarah Famy and Sbongile Chisangowerota Friends Representative: No nominations</p>
	<p>ACTIONS</p>
5.	<p>AOB</p> <p>RW said she would like the committee to focus this year on giving back and proposed that any donations could be split with 50% going to the school and 50% going to Gloucester Food Bank. RW was aware of an app called Olio and this could be utilised for fundraising.</p> <p>The PFA would be unable to have any events currently but there were other options for fundraising like a Zoom Quiz, online raffles, in house colouring competitions and non-uniform days.</p> <p>CB would confirm should any volunteers be needed for School Photos.</p> <p>The PFA Uniforms will go back to school and some of the uniform that is not selling could be put out in front of the school for parents/carers to take. Going forward an option might be for parents to e-mail requests for uniform and this could be sent home with the children.</p> <p>CB thanked all the post holders for their hard work.</p>
	<p>Everyone to inform Debbie of any agenda items 2 weeks before the next meeting</p> <p>Date of next meeting – Tuesday 10th November 2020 7pm</p>